



**ALOHA ARBORIST ASSOCIATION**  
**MEETING MINUTES – 3/20/2019 – DRAFT**  
**Dixie Grill, 99-016 Kamehameha Hwy, Aiea, HI**

Members in Attendance: Desiree Page, Sergio Vasquez, Angela Liu, J Zambo, Justin Donahue, Kai Holt  
Guests John McComas

1. Call to Order and Approval of Meeting Minutes of 2/20/19 - The meeting was called to order at 6:40pm. The February meeting minutes were amended; Desiree requested an opportunity to review them before final approval.
2. Reports of Officers and Standing Committees
  - a) Treasurer's Report and Application for Non-profit Status (Andrew Kendall) – WCISA recently gave AAA the check for “income sharing” resulting the regional conference of 2018, which came to \$2,762.98. Other financial business was tabled.
    - i) Application for Non-Profit Status – Desiree will write a description about the Jamboree and Aerial Rescue Training. She added that this application should be done after the by-laws, which are a higher priority.
    - ii) Desiree moved to approve twenty hours for Angela, as the AAA administrator, to draft by-laws. The motion was seconded and approved. Desiree expressed that there will need to be a special board meeting to review the by-laws in detail.
  - b) Research Committee (Chair: Dudley Hulbert)
    - i) Update on status of funding to Andy Kaufman – Desiree discussed organizing two possible times to visit Dr. Kaufman's research plots for a tour; four potential dates in April were discussed.
    - ii) Guidelines for Tree Care Near Manu-o-Kū (White Tern) Nest Sites (Angela Liu) – The draft guidelines are circulating among the project's Steering Committee members. The board offered feedback on how to structure the “Working Group” stakeholder meeting for optimal attendance. It was suggested that the meeting be held on a Saturday morning, with the Urban Garden Center as a possible location.
  - c) Training Committee (Chair: Andrew Kendall)
    - i) ASTI (Arborist Safety Training Institute) Grant, Due March 1st, 2019 (Desiree Page) – Carol Kwan had considered submitting an application for the last grant cycle, however there were challenges with that application process. Desiree will be aiming to bring an EHAP program, and has been invited by the Urban Garden Center to hold the event at their facility. Desiree discussed the requirements for funding by this program, including limits on who and how many may register, amount funded per program participant, and excluded expenses. AAA could have two tiers of registration. The first tier would be aimed at tree companies with whom we'd like to promote higher levels of education, who would be the official participants in the ASTI sponsored program. Additional registrants could be added at a higher registration rate to cover expenses not provided for by the ASTI grant, namely the fee for the ASTI study guide.
    - ii) Second Saturday Workshop at Urban Garden Center - Pruning Young Trees 8/10/19, Beginner Chainsaw Safety 9/14/19 (Desiree Page)– Desiree, John McComas and Justin will volunteered for the August pruning workshop; Kai, Sergio, Desiree and Dudley volunteered for the chainsaw program in September.
  - d) Tree Jamboree, Hawaii Island, February 16<sup>th</sup> and 17<sup>th</sup>, 2019 (Chair: Desiree Page) – Event “wrap-up”
    - i) Confirm asynchronous vote to sponsor highest placing Hawaii resident to WCISA  

Motion - Sponsorship consisting of paying the lesser of either; WCTCC Registration fee, round trip flight, and hotel for 3 nights – OR - \$1200 in cash to the winner.

The vote taken via text message on February 12<sup>th</sup> 2019 was discussed. Angela reiterated that she didn't feel \$1200 was sustainable as a sponsorship that could be awarded each year. All others present maintained their votes in favor of the motion, and the vote was confirmed. It was decided that Justin would attempt to contact Andrew to arrange using the Association's credit or debit card to book Justin's flight and room up to the cost of \$1,200. If Andrew could not be reached by the Friday following the meeting, time being a factor in flight costs, Desiree would go to the bank and have a check written to Justin in the amount of \$1,075 (\$1200 minus the \$125 registration fee which was already paid by AAA).

3. Reports of Special Committees

a) Nominating Committee (Chair: J. Zambo)

i) Call for Nominations – The following nominations were made:

J Zambo – Treasurer

Kainoa Holt – Secretary

Directors – Justin Donahue, Dudley Hulbert, Angela Liu

The positions of President and Vice President, voted on last year, are for two terms ending in April 2020.

4. Unfinished Business and General Orders

a) Membership Development (Sergio Vasquez, Angela Liu) – Tabled.

b) Volunteer Workdays (J Zambo - Windward, Dudley Hulbert – Kualoa Ranch) – Tabled.

c) WCISA Annual Conference, Sheraton Waikiki, April 29<sup>th</sup> to May 2<sup>nd</sup>, 2019 (Angela Liu) – WCISA requested that anyone interested in volunteering who also wants to attend the conference to please complete their volunteer registration form. Also AAA's education booth volunteers who want to attend the conference should likewise register. Kai and Justin will both be volunteering. Desiree will send a link to everyone for signing up for the Women in Arboriculture Breakfast. Desiree and Sergio will work together on AAA's donations for the silent auction. A concept drawing for AAA's education booth was shared around; Justin will be working with Angela to develop this.

5. New Business

a) Chipper Related accident on Big Island and AAA Safety Bulletins – There was a discussion that there is no confirmed information on what took place, and therefore it would be premature for AAA to take any actions at this time.

b) *Acalolepta aesthetica* (no common name), *Klambothrips myopori* (naio thrips) – Tabled.

6. Announcements

a) Member News – Curtis Hopper will be visiting in Hawaii from July 11 to 31<sup>st</sup>. Russ Komori, longtime AAA member, passed away on August 18<sup>th</sup> according to his sister.

b) ***Please join us on:***

*Wednesday April 17th, 2019, 6:30pm – Annual Meeting, Location TBD*

7. Adjournment – The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Angela Liu