



**ALOHA ARBORIST ASSOCIATION
MEETING MINUTES – 4/17/2019 – DRAFT
Gordon Biersch, Honolulu, HI**

Members in Attendance: Desiree Page, Sergio Vasquez, Andrew Kendall, Angela Liu,
Justin Donahue, Kainoa Holt, Dudley Hulbert

Guests John McComas

1. Call to Order and Approval of Meeting Minutes of 2/20/19 and 3/20/19 - The meeting was called to order at 6:54pm. The March minutes were reviewed – Desiree will provide revisions prior to approval.
2. Reports of Officers and Standing Committees
 - a) Treasurer’s Report and Application for Non-profit Status (Andrew Kendall) – Per Angela, the checking account balance is about \$20,000 and the Paypal account has about \$5,000. Dudley brought up that Sergio paid for lunch for the volunteers at the Jamboree, and this expense should have been part of the event’s expenses covered by AAA. Justin suggested that the Jamboree should have its own restricted fund. This was the case in the past; Andrew agreed to examine the organization’s records and report on the balance for the Jamboree Fund.
 - b) Research Committee (Chair: Dudley Hulbert)
 - i) Guidelines for Tree Care Near Manu-o-Kū (White Tern) Nest Sites (Angela Liu) – The draft guidelines are being edited by the Steering Committee, with major contributions from Keith Swindle (US FWS), Eric VanderWerf (Pacific Rim Conservation) and Tiana Bolosan (DOFAW). Training dates are being scheduled to share findings from the Steering Committee work. Invitations are going out to AAA’s members as well as the project’s stakeholder group of major property owners and managers, non-AAA tree companies and others.
3. Reports of Special Committees
 - a) Election of AAA Officers and Board Members Serving One-Year Terms

Kai moved to change the number of board members to a total of six; the motion was seconded and approved. Justin and Desiree asked if Andrew will be available to serve, and to help conduct the treasurer’s business in a timely fashion, to which question Andrew responded in the affirmative. Dudley nominated Andrew to serve as treasurer for the coming year. The members then voted in favor of the slate as follows:

<u>Position</u>	<u>Nominee</u>
Treasurer	Andrew Kendall
Secretary	Kainoa Holt
Director	Justin Donahue
Director	Dudley Hulbert

The positions of President and Vice President, voted on last year, are for two terms ending in April 2020.
4. Unfinished Business and General Orders
 - a) Volunteer Workdays (J Zambo - Windward, Dudley Hulbert – Kualoa Ranch) – The board agreed that May would be ideal for a volunteer workday. Dudley agreed to set up the event. Jay was absent, and discussion of the workday at the retirement facility was tabled.
 - b) WCISA Annual Conference, Sheraton Waikiki, April 29th to May 2nd, 2019 (Angela Liu) – Angela will coordinate with Andrew, Kai and Sergio to get edibles for AAA’s education booth. Angela moved for AAA to obtain \$250 worth of silent auction items to be donated to the conference’s Britton

Fund Silent Auction – the motion was approved. Justin offered to contact a windward wood mill about borrowing wood samples for display.

5. New Business

- a) More Evaluators are needed for the practice portion of the CTW test – Desiree shared that there had been a second exam conducted at UH this month, for Certified Arborists only. There’s a need for more qualified volunteers to evaluate the CTW practical test. John and Kai offered to become certified evaluators. John expressed interest in becoming an evaluator. Kainoa, J., Sergio, Desiree, and Dudley are all currently evaluators.
- b) *Acalolepta aesthetica* (no common name), *Klambothrips myopori* (naio thrips) – Angela passed out handouts for these two pests. The two handouts are available online:
 - O‘ahu Invasive Species Committee, DLNR Division of Forestry and Wildlife, and HI Department of Agriculture. *Early Detection and Rapid Response Plan for Myoporum Thrips (Klambothrips myopori) on O‘ahu*, 2015.
 - Hawaii Department of Agriculture, “New Pest Advisory: *Acalolepta aesthetica* (Oliff), a Longhorned Beetle (Coleoptera: Cerambycidae),” No.18-02 (August 2018).

6. Announcements

- a) ***Please join us on:***
Wednesday May 15th, 2019, 6:30pm – Location TBD

7. Adjournment – The meeting ended at 8:24 p.m.

Respectfully submitted,

Angela Liu